**MALINI KISHOR SANGHVI COLLEGE OF COMMERCE & ECONOMICS**

**MINUTES OF INTERNAL QUALITY ASSURANCE CELL**

The meeting of Internal Quality Assurance Cell of Malini Kishor Sanghvi College of Commerce & Economics

was held on Wednesday, 10th August, 2016 at 11.00 a.m. at Ritambhara Vishva Vidyapeeth’s Conference

Room, Trust Office. Following Internal Quality Assurance Cell members were present.

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|  | 1.Principal Dr. (Mrs.) Krushna Gandhi  | Convener  |
|  | 2. Prof. Rajesh Dharawat | Co-ordinator |
|  | 3. Prof. Reshmi Achyuthan | Member |
|  | 4. Prof. Amita Johnson | Member |
|  | 5. Prof. Archana Singh | Member |
|  | 6. Dr. Sujata Dhopte | Member  |
|  |  7. Prof. Dhimant Kapadia | Member |
|  |  8. Dr. Manisha Dandgawhal | Member |
|  |  9. Shri Ashwinbhai Mehta (President)  Ritambhara Vishva Vidyapeeth  | Management Member  |
|  | 1. Shri Kishorbhai Sanghvi (Managing Trustee)

 Ritambhara Vishva Vidyapeeth | Management Member  |
|  | 1. Shri Umeshbhai Sanghvi (ExecutiveTrustee)

Ritambhara Vishva Vidyapeeth | Management Member |
|  | 1. Shri Apurvabhai Patel (ExecutiveTrustee)

Ritambhara Vishva Vidyapeeth | Management Member |
|  | 1. Bharatiben Sarvaiya (Dy. Secretary)

Ritambhara Vishva Vidyapeeth1. Dr. Sushma Poudwal (External Expert)

  | Management Member External Member [Librarian, (Retd) SNDTWomen’s University] |
|  | 1. Dr. Madhav Welling (External Expert)
 | External Member [Advisor -President -SVKMChancellor NMIMS] |
|  | 1. Prin Dr. Ancy Jose (External Expert)
 | External Member Prin.Nagindas Khandwala College  |
|  | 1. Prof. Vankatramni, (External Expert)
 | External Member Former Registrar University of Mumbai |
|  | 1. Ms. Sadaf Alyani , SYBCom
 | Student Member |
|  |  19. Mrs. Mandakini Jani Invitee |  |
|  | **Following IQAC members were granted leave of absence : -**1. Prof. Neha Mehta Member
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|  |   2. Dr. SKG. Sundaram (External Expert)  **…2…** | External Member Head, P.G. Dept.(Retd) SNDT Women’sUniversity  |
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Principal Dr. Krushna Gandhi, Chairperson of Internal Quality Assurance Cell presided over the meeting.

 **ITEM NO.1**:- **To approve the minutes of previous meeting held on**

 **10thFebruary, 2016.**

 Dr. Krushna Gandhi, Principal & Secretary circulated the Minutes of the previous meeting

 held on 10th February, 2016 and the same were confirmed unanimously.

 **ITEM NO.2**:- **To welcome the new members.**

 Principal Dr. Gandhi welcomed new members of internal quality Assurance Cell Prin. Dr.

 Ancy Jose and Prof. Venkatramni. She also welcomed Bharatiben Sarvaiya, new Dy.

 Secretary, Ritambhara Vishva Vidyapeeth.

 **ITEM NO.3**:- **Report of the activities of Malini Kishor Sanghvi Degree College from 11th**

 **February, 2016 to 31st July, 2016.**

 **Dr. Gandhi highlighted the college activities from 11th February, 2016 to 31st July, 2016.**

* Various Guest Lectures, exam guidance lectures, seminars, workshops were organised on

 regular basis and teachers have presented and published research papers in State,

 National and International seminar.

* Annual Prize Distribution Function was held on 11th February, 2016.
* Department of B.Com (Accounting & Finance) organised an intercollegiate

 Seminaron **‘**Finanza – 16 ‘Revolution in Indian Financial Sector’ 24th February, 2016.

* Dept. of Mathematics ‘PI (∏) Club’ organised Maths Fest for F.Y.B.Com ,

and Self Finance Courses students on 13th February, 2016.

* Shivaji Jayanti was celebrated on 18th February, 2016.
* Workshop on Team Building was organised for Mass Media students on

22nd February, 2016. It was conducted by Students Counselor Mrs. Asmita Gadade.

* Marathibhasha Gaurav Diwas was celebrated on 27thFebruary, 2016 on the occasion of birth anniversary Marathi Kusumagraj V.VA Shirwadkar, Marathi Poet & Author.
* 1st Term Meeting was held on 15th June, 2016.
* International Yoga Day was celebrated on 21stJune, 2016 in the college auditorium. Ms. Shraddha Dube from Isha Foundation was invited as a resource person.
* Department of Life Long Learning & Extension activities organised Cleanliness Drive at Silver Beach, Juhu.
* NSS unit of the college organised a Blood Donation camp on 22nd July, 2016 in our college

 in association with Rotary Club, Juhu and Blood Bank of BSESMGM Hospital. 110 units of

 bottle were collected.

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* The English Association ‘Words …worth’ organised talk on ‘Test Your Business English’ on 26th July, 2016.
* Women Development Cell organised ‘Self Defence’ workshop on Martial Art on 27th July, 2016. It was conducted by M.Com alumni Mr. Amir Shaikh.
* Department of (Accounting & Finance)organised guest lecture on the topic brexit on 30th July, 2016 by Mr. Kirtan Shah.

**ITEM NO.4**:- **Information about the post NAAC initiatives and presentation for the same.**

Principal Dr. Gandhi made the Principal’s presentation prepared for the upcoming NAAC visit in front of all the members**. .. . .** She gave the elaborated reportabout the progress after the post NAAC period and particularly mentioned about the recommendations given by the NAAC Peer Team Members which are fulfilled by the institution and also informed about many more new commencement of courses, activities and development took place after post NAAC period. The external experts gave various inputs and suggestions over the Principal’s presentation. Prof. Venkatramni suggested that a booklet of Principal’s presentation could be prepared and kept for ready reference for the NAAC visit. Dr. Madhav Welling, Pro Vice Chancellor NMIMS University, enquired about Yuvaraksha scheme and Dr. Gandhi explained the scheme. Prin. Dr. Ancy Jose, Nagindas Khandwala College asked to compare earlier and present figures of the number of books in the library. All the suggestions were noted by the Principal.

**ITEM NO.5** :- **To discuss about the suggestions for NAAC Peer Team visit which is scheduled from 15th to 17th September, 2016.**

 Shri Ashwinbhai Mehta, President, Ritambhara Vishva Vidyapeeth suggested that everybody should be prepared with answers to likely questions going to be asked by NAAC Peer Team members.

**ITEM NO.6:**- **Information about admissions in all the courses.**

Principal Dr. Gandhi informed that the admission to all Programmes i.e B.Com, BBI, BMS, BAF, BFM, BMM and B.Sc (IT) was completed except FYBIM. Admission to BIM programme was delayed as the sanction for the course was received late from the University of Mumbai and Government of Maharashtra.

**ITEM NO.7:**- **Information about the new course B.Com (Investment Management).**

Dr. Gandhi informed the members regarding new innovative course B.Com (Investment Management) that college has applied for the said programme and college has received sanction from the University of Mumbai and Government of Maharashtra. The regular lectures to BIM programme commenced from 8th August, 2016.

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 **ITEM NO.8:**- **Any other matter with permission of the Chair.**

Shri Ashwinbhai Mehta thanked external members for their valuable suggestions and also insisted that whatever is required to inform about the institution, activities and achievements to present before the NAAC members, Principal should express it. He also appreciated the initiative taken and hard work done by Principal and staff.

The meeting then ended with a vote of thanks to the Chair.

  **Dr (Mrs) Krushna Gandhi Shri Ashwinbhai Mehta**

 **Principal – Chairperson IQAC President – Management Member –IQAC**