**MALINI KISHOR SANGHVI COLLEGE OF COMMERCE & ECONOMICS**

**MINUTES OF INTERNAL QUALITY ASSURANCE CELL**

The meeting of Internal Quality Assurance Cell of Malini Kishor Sanghvi College of Commerce & Economics

was held on Friday, 13th October, 2017 at 10.30 a.m. at Ritambhara Vishva Vidyapeeth’s Conference Room,

Trust Office. Following Internal Quality Assurance Cell members were present.

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|  | 1. Principal Dr. (Mrs.) Krushna Gandhi
 | Convener  |
|  | 2. Prof. Rajesh Dharawat | Co-ordinator |
|  | 3. Prof. Reshmi Achyuthan | Member |
|  | 4. Prof. Amita Johnson | Member |
|  | 5. Prof. Archana Singh | Member |
|  | 6. Dr. Sujata Dhopte | Member  |
|  |  7. Prof. Dhimant Kapadia | Member |
|  |  8. Dr. Manisha Dandgawhal | Member |
|  |  9. Prof. Neha Mehta | Member |
|  |  10. Shri Ashwinbhai Mehta (President)  Ritambhara Vishva Vidyapeeth  | Management Member  |
|  | 1. Shri Kishorbhai Sanghvi (Managing Trustee)

Ritambhara Vishva Vidyapeeth | Management Member  |
|  | 12. Shri Apurvabhai Patel (Executive Trustee) Ritambhara Vishva Vidyapeeth 13. Shri Umeshbhai Sanghvi (Executive Trustee)  Ritambhara Vishva Vidyapeeth | Management MemberManagement Member |
|  | 14. Bharatiben Sarvaiya (Dy. Secretary) Ritambhara Vishva Vidyapeeth 15. Prin Dr. Ancy Jose (External Expert)  | Management Member External Member Nagindas KhandwalaCollege |
|  |  16. C.A Mrs. Mandakini Jani | Invitee |
|  |  **Following IQAC members were granted leave of absence : -** |  |
|  | 1. Dr. Madhav Welling (External Expert)
 | External Member [Advisor -President -SVKMChancellor NMIMS] |
|  | 1. Prof. Venkatramni, (External Expert)
 | External Member Former Registrar University of Mumbai |
|  | 1. Dr. SKG. Sundaram (External Expert)
 | External Member Head,P.G. Dept. (Retd)SNDT Women’s University |
|  | 1. Dr. Sushma Poudwal (External Expert)
 | External Member [Librarian, (Retd) SNDTWomen’s University] |
|  | 1. Ms. Sadaf Alyani , TYB.Com
 | Student Member  ..2.. |

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Principal Dr. Krushna Gandhi, Chairperson of Internal Quality Assurance Cell presided over the meeting.

 **ITEM NO.1**:- **To approve the minutes of previous meeting held on**

 **8th February, 2017.**

 Dr. Krushna Gandhi, Principal & Secretary welcomed the members and

 circulated the Minutes of the previous meeting held on 8th February, 2017

 and the same were confirmed unanimously.

 **ITEM NO.2**:- **Report of the activities of Malini Kishor Sanghvi Degree**

 **College from 1st February, 2017 to 5th October, 2017.**

 **Dr. Gandhi highlighted the college activities from 1st February, 2017 to 5th**

 **October, 2017.**

* Various Guest Lectures, exam guidance lectures, seminars, workshops were organised on regular basis and teachers have presented and published research papers in State, National and International seminar.
* On 4th February 2017, Digital Media Marketing workshop was organized which was conducted by Mr. Sarath Nair, head of Digital Marketing, Star Sports for BMM students.
* Degree Certificate Distribution Ceremony at grand scale was held on 8th February, 2017 at the college auditorium. Toppers from all the Courses (M.Com/B.Com/BMS/BMM/BAF/BBI/BFM & B.Sc (IT) were felicitated with academic excellence prizes.
* BBI Dept. organized an intercollegiate workshop cum seminar on Bank-IT 17 ‘Beyond The Boundaries’ on 11th February 2017.
* A talk on ‘Union Budget 2017 – A Review’ was conducted on 14th February, 2017 at the college seminar Hall/Dhyan Room by C.A (Mrs.) Mandakini Jani, Chief Finance Office, Ritambhara Vishva Vidyapeeth and Dr. Rajiv Karnik.
* Dep. of Maths & Stats π club organized ‘Math Fest’ on 18th February, 2017. Prof. Manjiree Gondelkar - HOD Mathematics & Statistics Department from NM College was the Chief guest and Judge for the Fest.
* Nature Club organized a talk on veganism on 23rd February, 2017.
* Marathibhasha Gaurav Diwas was celebrated on 27thFebruary, 2017 on occasion of birth anniversary Marathi Kusumagraj V.VA Shirwadkar, Marathi Poet & Author.
* The English Association ‘Words…worth’ organized its annual Lit Quest festival ‘Lit Quest2K 17’on 1st March, 2017. Dr. Jyoti Moghe, Vice Principal and the Head of the English Department of Bhavans College, was the Chief Guest for the function.

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* The women development cell ‘Sparsh’ celebrated International Yoga on 21st June, 2017 at the college auditorium. ISHA Foundation volunteer Ms. Shradhha Dube conducted the UPA YOGA session for degree college students.
* Nature club organized a talk on ‘Environment and Health’ on 24th June, 2017 by Mr. Kartik, Vegan activist.
* Commerce Association, Commworld organized a talk on ‘Advance in Technology in the field of Artificial Intelligence & Virtual Reality’ by Mr. Nirmit Maniar, B.Tech Engineer, NIIT on 20th July, 2017 for S.Y.B.Com students under the subject of Foundation Course – III.
* NSS unit of the college organized a Blood Donation camp on 21st July, 2017 in our college in association with Tata Memorial Hospital. 105 units of bottle were collected.
* Economics Association, EconomiQ organized a talk on ‘India and the China – Pakistan Economic Corridor’ by Ms. Gauri Kartik on 24th July, 2017.
* WDC organized a talk on ‘Relationship Issues’ on 27th July, 2017 by

 Ms. Ankita Dandekar, students Counselor.

* BMM Dept. organized a guest lecture on ‘Commercial Film Making & Careers in Films’ by Mr. Ashin Shah,Sunshine Production on 12th August,2017.
* Intra-collegiate festival ‘Risers’ was organised on 16th August 2017.
* Teachers’ Day celebration was organized on 1st September, 2017 at the College Seminar Hall/Dhyan Room.
* Hindi Diwas was celebrated on 6th September, 2017. Various Competitions were organized for students and teachers like Rangoli, Mehndi, Hindi Essay Writing, Nail Art, Flower Arrangement and Lagori etc.
* Hobby Exhibition was organised on 7th September, 2017 at the College Auditorium. Shri Anujbhai Pakvasa and Smt. Artiben Mehta, Trustee, Ritambhara Vishva Vidyapeeth visited the exhibition.
* WDC organized a talk on ‘Suicide Prevention’ on 9th September, 2017 for degree college students by Ms. Ankita Dandekar, students Counselor.
* Career and Placement Cell organized a placement drive for all courses students for internships with Birla Sunlife Ltd. in the month of 13th September, 2017. 25 students were selected.

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* BMM Dept conducted guest lecture on Media Management and IMC on 19th September, 2017 by Brand Marketing Manager of MTV Mr. Chintan Mehta.
* Commerce Association Commworld organized an aptitude test in association with NIIT for FY & SY students of all courses from 26th to 28th September, 2017 for their Certificate and GNIIT courses.
* Seminar on opportunities in Internship for Global Citizen by AISEC Company was held on 4th October, 2017 for B.Com and Self Finance Courses students.

**ITEM NO.3**:- **To discuss about the results of all courses.**

 Dr. Gandhi gave the comparative percentage of results for the year 2016-17 & 2015-16. She informed that many students’ results are still pending. This year the result is comparatively less than previous year. But she clarified that this year University’s decision on online assessment and so many issues regarding software, it may be the reason. Many students have applied for revaluation. It is quite possible that after revaluation result, there may be a drastic change in result. Prin. Dr. Ancy Jose also agreed for the same.

**ITEM NO.4** :- **To discuss about the further development of the college.**

It was decided that a new College Development Committee would be formed as per the Maharashtra Public Universities Act, 2016 Section 97 (1).

 **ITEM NO.5:**- **Any other matter with permission of the Chair.**

* Principal informed members that Prof. Archana Singh submitted her Ph. D thesis and Mr. Bhavik Purohit, Senior Clerk completed his M.A in Sociology.
* It was suggested by Principal Dr. Krushna Gandhi that a grand celebration could be held for the silver jubilee year of our college (2018-19). The management members agreed and asked for a programme to be chalked out.
* Principal Dr. Gandhi informed the members that the AQAR report would be sent shortly.
* Principal also informed that the University has taken a decision of not starting any new course in the coming years.
* Staff members requested more class rooms with OHP and the proposal was agreed.
* Dr. Gandhi informed that the college needed more staff and it was accepted. Principal put forth a proposal to increase the salary of staff on contractual appointment. The Management agreed in principle.
* Principal thanked teaching, non-teaching staff and Trust office staff and also thanked Management for their support and guidance.

 The meeting then ended with a vote of thanks to the Chair.

  **Dr (Mrs) Krushna Gandhi Shri Ashwinbhai Mehta**

 **Principal – Chairperson IQAC President – Management Member –IQAC**