**MALINI KISHOR SANGHVI COLLEGE OF COMMERCE & ECONOMICS**

**MINUTES OF INTERNAL QUALITY ASSURANCE CELL**

The meeting of Internal Quality Assurance Cell of Malini Kishor Sanghvi College of Commerce & Economics

was held on Saturday, 19th October, 2019 at 10.30 a.m. at Ritambhara Vishva Vidyapeeth’s Conference

Room, Trust Office. Following Internal Quality Assurance Cell members were present.

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|  | 1. Principal Dr. (Mrs.) Krushna Gandhi | Chairperson |
|  | 2. Prof. Rajesh Dharawat | IQAC Co-ordinator |
|  | 4. Prof. Amita Johnson | Member |
|  | 5. Prof. Dhimant Kapadia | Member |
|  | 6. Dr. Sujata Dhopte | Member |
|  | 7. Dr. Archana Singh | Member |
|  | 8. Dr. Manisha Dandgawhal | Member |
|  | 9. Prof. Neha Mehta | Member |
|  | 10. Shri Ashwinbhai Mehta (President)  Ritambhara Vishva Vidyapeeth | Management Member |
|  | 11. Dr. Rajan Welukar | External Member  Former Hon. Vice Chancellor  University of Mumbai |
|  | 12. Shri Umeshbhai Sanghvi (Executive Trustee)  Ritambhara Vishva Vidyapeeth | Management Member  Invitee |
|  | 13. Shri Apurvabhai Patel (Executive Trustee)  Ritambhara Vishva Vidyapeeth | Management Member  Invitee |
|  | 14. Bharatiben Sarvaiya (Dy. Secretary)  Ritambhara Vishva Vidyapeeth | Invitee |
|  | 15. Mrs. Mandakini Jani (Chief Financial Officer)  Ritambhara Vishva Vidyapeeth | Invitee |
|  | **Following IQAC members were granted leave of absence : -** |  |
|  | 1. Shri Kishorbhai Sanghvi (Managing Trustee)   Ritambhara Vishva Vidyapeeth | Management Member |
|  | 1. Prin Dr. Ancy Jose (External Expert) | External Member  Prin.Nagindas Khandwala College |
|  | 3. Dr. Madhav Welling (External Expert) | External Member  [Advisor to President, SVKM & Former Pro. Vice Chancellor  NMIMS Deemed University |
|  | 1. Prof. K.Venkataramani, (External Expert) | External Member  Former Registrar, University  of Mumbai&Adviser, SIES  Groupof Educational  Institutes |
|  | 1. Dr. Sushma Poudwal (External Expert) | External Member  [Librarian, (Retd) SNDT  Women’s University] |
|  | 6. Prof. Reshmi Achyuthan Vinod | Member |

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Principal Dr. Krushna Gandhi, Chairperson of Internal Quality Assurance Cell presided over the meeting.

**ITEM NO.1**:- **To approve the minutes of previous meeting held on 30th January, 2019**

Dr. Krushna Gandhi, welcomed the members and circulated the Minutes of the previous meeting held on 30th January, 2019 and the same were confirmed unanimously.

**ITEM NO.2**:- **To welcome a new member nominated by Management Dr. Rajan Welukar.**

Principal Dr. Krushna Gandhi welcomed Dr. Rajan Welukar, Former Hon. Vice Chancellor, University of Mumbai appointed by Management, Ritambhara Vishva Vidyapeeth as an External Member of Internal Quality Assurance Cell.

**ITEM NO.3**:- **Report of the activities of Malini Kishor Sanghvi Degree College from 23rd January, 2019 to 15th October, 2019.**

Dr. Gandhi highlighted the college activities from 23rd January, 2019 to 15th October, 2019.

Principal informed the members about the regular college activities like Seminars/Guest Lectures/Association activities, NCC/NSS/WDC/Extension activities, Career & Placement drive, Sports & Cultural activities etc. Principal also informed the members about the special activities conducted throughout the year as a part of the Silver Jubilee celebration of the college and of the trust Ritambhara Vishva Vidyapeeth completing 51 years.

* On 24th January, 2019 an Intercollegiate **‘Job Fair’** was organized, around 47 Colleges and 550 students participated for 20 companies.
* An interesting and educational seminar was organised by Mumbai based Cultural NGO Big Bang Theatres foundation in association with Malini Kishor Sanghvi College with financial support from the Ministry Of Culture, Government of India on **‘Bhartiya Lok Geeton Ka Naatak Evam Cinema Par Prabhav’** on 27th January, 2019.
* A grand **Degree Certificate Distribution Ceremony** at grand scalewas held on 2nd February, 2019 in the college auditorium. Dr. Rajan Welukar, Vice Chancellor of Raisoni University and former Vice Chancellor of Mumbai University was invited as a Chief Guest. Toppers from all the Courses (M.Com/B.Com/BMS/BMM/BAF/BBI/BFM & B.Sc (IT) were felicitated with academic excellence prizes, by Chief Guest.

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* **The Annual Prize Distribution Function** was held on 5th February, 2019.
* Ritambhara Vishva Vidyapeeth’s Malini Kishor Sanghvi College was awarded **‘India’s Education Excellence Award 2018’** for Best Institute for Commerce Education in Western Region of India by **‘Berkshire Media Pvt.Ltd, USA’** in a glittering award ceremony at the The Leela Hotel, Mumbai on 8th March, 2019.
* **B. Com (Banking and Insurance) Dept organised an intercollegiate seminar on Artificial Intelligence in Banking Sector- BANK TECH 2K19’on 13th March, 2019 in the college auditorium.** The seminar was attended by around 150 students of colleges Mumbai.
* **Bachelor of Commerce (Investment Management) organised an intercollegiate seminar on ‘INVESTURE ’19 Plant Your Future’** on 15th March 2019.
* A grand programme **‘Sankalp Se Siddhi’ dedicated to ‘Swachh Bharat Mission’ and ‘Swachh Vichaar, Vaani and Vyahavaar’ by Padma Vibhushan Dr. Sonalben Mansingh (Member of Rajyasabha), the legendary exponent of Bharat Natyam & Odishi dance form was performed by her group** for Ritambhara Vishva Vidyapeeth’s magnificent 51 year completion and MKS College Silver Jubilee Celebration on 23rd Mach, 2019 in the college auditorium. The programme was a grand success and appreciated by all.
* Ritambhara Vishva Vidyapeeth’s Malini Kishor Sanghvi College was awarded the **‘Quality Brands India College Award 2019- 2023’** on April 13, 2019. This award is instituted by National Educational & Human Resource Development Organisation and the award function was organised at Hotel Kohinoor Continental, Mumbai in the National Conference 2019.
* **International Dance Day along with Yatra Festival was celebrated on 26th April, 2019 in the College seminar hall.** An exciting and informative one day seminar on the theme **'Guru-Shishya Tradition in Indian Culture'** was conducted at Malini Kishor Sanghvi College in collaboration with 'Lasya' Dance Group which was organised in celebration of the festival of Indian dance, music and theatre, announced by UNESCO.
* **Intra-collegiate festival ‘Risers’** was organised on 14th August, 2019 in the college auditorium. This year the theme of the event was ‘One flag One Nation’ Talent Tadka – Solo Dance, Group Dance, and Solo Singing, Mr. &MS. Freshers, Neon Tic Tac Toe etc. Competitions were also held. The programme was attended by a large number of Degree and Junior college students & teachers.

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* **Teachers’ Day celebration** was celebrated on 11th September, 2018 at the college seminar Hall/Dhyan Room. Dr. Subir Bhattacharya Former

Vice President Shapoorji Pallonji & Professor at Atharva Institutewas invited as a Chief Guest. The College Annual Magazine ‘Aakaar’ twelfth edition was released by the Chief Guest Dr. Subir Bhattacharya. He also addressed on the topic ‘Interrelationship between Teachers and Students in the New Era’.

* **Hobby Exhibition** was organised on 14th September, 2019 at the College

Auditorium.

* **Hindi Diwas** was celebrated on 14th September, 2019. Rangoli, Mehndi, Hindi Essay Writing, competitions and Traditional Day were held for the staff and students. The programme was attended by a large number of Degree and Junior college students & teachers.
* **A grand Gujarati program ‘Ek Pachi Ek’ in association with Sahitya Sarita Mumbai was organised on 22nd September, 2019 at the Rangasharda Auditorium** for Ritambhara Vishva Vidyapeeth’s magnificent 51 year completion and MKS College Silver Jubilee Celebration. Renowned Gujarati stage artists performed their iconic roles and characters that they have played in the popular Gujarati plays. The artists performed were Sujata Mehta, Sejal Ponda, Rajul Dewan Mehul Buch and Chetan Dhanani. The program was truly enjoyable.
* **Malini kishor Sanghvi college of Commerce and Economics in association with Teach India Foundation (Times Group) and British Council took up an unique initiative by conducting a 'Spoken English' program** for student from July to September 2019 – (1st batch) completed to help them to gain confidence and fluency in speaking & English language. The students were awarded certificates by Smt. Maliniben Sanghvi on 26th September. 2019. (2nd batch) for Housewives & female staff was started from 26th September, 2019 and for male staff the batch will start from November, 2019.

**ITEM NO.4:- To inform the members about new NAAC guidelines for preparing SSR.**

Principal Dr. Gandhi informed members of the new guidelines of NAAC. She highlighted that under the new methodology adopted by NAAC 70% of the evaluation would be done by a separate agency called DVV on the basis of data and photographs uploaded by the college and the student satisfaction survey which would be conducted by the DVV. The physical visit by the NAAC peer team would validate quantitative data and would assess for 30% marks. The NAAC peer team would comprise of 4 members - Chairperson, member co-ordinator , member and observer.

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Dr. Welukar, Hon. Former Vice Chancellor, University of Mumbai suggested that the college should conduct a mock NAAC to help in the identification of the gaps and lacunae so that they can be addressed. He also suggested that a random student satisfaction survey could be conducted during the classroom or during exams to get a realistic picture and which would help in bridging the perception gaps.

President Shri Ashwinbhai mentioned that improving attendance is critical to create awareness in the students about the large number of activities that are being conducted and for getting more students involved in the various activities.

**ITEM NO.5**:-**Proposal to start the new certificate courses.**

Principal informed that the MKS Management Centre of the college is already conducting executive diplomas and offering 4 diplomas under it. The MKS centre has signed MOUs with Microsoft and Google for various certification courses for the students. She informed the members about the proposal to start new certificate courses for students like Vedic Maths, GST, Tally, Rights of Women, Yoga among others. She briefed about the Spoken English Program which was being conducted in the college in association with the Times of India (Teach India Program) and British Council. Vice Chancellor Dr. Welukar suggested that programs like Bhagwad Gita and Modern Management, Gandhian values through stories, Amartya’s economics etc could be conducted.

Pri nl**ITEM NO.6**:- **To consider suggestions from members for the further improvement of the college.**

There was a suggestion to start M.Com in Accountancy. Principal suggested that we should try to get permanent affiliation for the college. College should also try for 2(f) and 12(b) so that teachers get assistance to do minor and major researches.

Student representative Mr Pankil suggested that college could introduce a scheme to help students in financing their higher education. He also said that M.Com in subjects like Finance, Management and Marketing could be started. He also suggested starting some Post Graduate Diploma programs like PGDM in Finance or Marketing.

Dr. Karnik suggested that a survey could be conducted to study the demand for the above programs.

**ITEM NO.7** :- **To inform the members about forthcoming programs and to inform the members about Silver Jubilee year celebrations**.

Principal Dr. Gandhi informed members about forthcoming programme for Silver Jubilee year celebration a ‘Grand Finale Celebration’ to be held on 14th December, 2019 on Ritambhara Ground and regarding upcoming programs and other programs which were being held in the Silver Jubilee Year.

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**ITEM NO.8:**- **Any other matter with permission of the Chair.**

Principal thanked the Management and all the members for their constant support in all the matters.

The meeting then ended with a vote of thanks to the Chair.

**Dr (Mrs) Krushna Gandhi Shri Ashwinbhai Mehta**

**Principal – Chairperson IQAC President – Management Member –IQAC**