**MALINI KISHOR SANGHVI COLLEGE OF COMMERCE & ECONOMICS**

**MINUTES OF INTERNAL QUALITY ASSURANCE CELL**

The meeting of Internal Quality Assurance Cell of Malini Kishor Sanghvi College of Commerce & Economics was held on Wednesday, 13th October, 2021 at 11.00 a.m. at Ritambhara Vishva Vidyapeeth’s Conference Room, Trust Office. Following Internal Quality Assurance Cell members were present.

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|  | 1. Dr. Keshav Ghorude, Principal
 | Chairperson  |
|  | 2. Dr. Sujata Dhopte, Assoc. Prof. | IQAC Co-ordinator |
|  |  3. Ms. Reshmi Achyuthan, Assoc. Prof. | Member |
|  | 4. Ms. Amita Johnson, Assoc. Prof. | Member |
|  |  5. Mr. Dhimant Kapadia, Asst. Prof.  | Member |
|  |  6. Dr. Manisha Dandgawhal, Librarian  | Member |
|  |  7. Shri Ashwinbhai Mehta (President)  Ritambhara Vishva Vidyapeeth  | Management Member  |
|  | 8. Prof. K.Venkataramani  Former Registrar, University of Mumbai&Adviser, SIES Groupof EducationalInstitutes | External Member   |
|  |  9. Dr. Madhav Rajawade   Principal, Sathaye College | External Expert |
|  |  10. Shri Umeshbhai Sanghvi (Managing Trustee)  Ritambhara Vishva Vidyapeeth | Management MemberInvitee |
|  |  11. Shri Apurvabhai Patel (Executive Trustee)  Ritambhara Vishva Vidyapeeth | Management MemberInvitee |
|  | 12. Bharatiben Sarvaiya (Dy. Secretary)  Ritambhara Vishva Vidyapeeth | Invitee |
|  | **Following IQAC members were granted leave of absence : -** |  |
|  | 1. Dr. Ancy Jose (External Expert)

Principal .Nagindas Khandwala College | External Member  |
|  |  2. Dr. Chaitaly Chakraborty  Principal, Thakur College  | External Member  |
|  | 3. Smt. Pearly Salot (Trustee)  Ritambhara Vishva Vidyapeeth | Management MemberInvitee |
|  | 4. Shri Shamik Dave (Trustee) Ritambhara Vishva Vidyapeeth  | Management MemberInvitee |
|  | 5. Dr. Archana Singh, Assoc. Prof. | Member |
|  |  6. Ms. Neha Mehta, Asst. Prof.  | Member |

Principal Dr. Keshav Ghorude, Chairperson of Internal Quality Assurance Cell presided over the meeting. He welcomed new External Expert Principal, Prin.Dr. Madhav Rajawade, Sathaye College of Science, Commerce and Arts and also welcomed Management Members and IQAC members.

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**ITEM NO.1**:- **To approve the minutes of the previous meeting held on**

**26th May, 2021.**

Dr. Keshav Ghorude circulated the Minutes of the previous IQAC meeting held on 26th May, 2021 and the same were confirmed unanimously.

**ITEM NO.2**:- **Report of the activities of Malini Kishor Sanghvi Degree College from 26th May to 30th September, 2021.**

Dr. Ghorude highlighted the college activities from 26th May to 30th

September, 2021.

* Academic & Administrative Audit’ for NAAC was conducted on 1st July, 2021.
* ‘Gender Audit’ for NAAC was held on 5th July, 2021.
* A workshop for administrative staff was organized on 24th July, 2021 on the topic ‘Documentation & Data Centricity with NAAC Perspective.’ by Resource Person Ms. Keyaa Mukherjee, Office Superintendent, Maniben Nanavati Women’s College.
* ‘Risers’ intracollegiate fest was celebrated on 8th & 9th July, 2021 in the College Seminar Hall.
* ‘Environmental Audit’, ‘Green Audit’ and ‘Waste Management Audit’

 for the NAAC was conducted in the month of July, 2021.

* The Women and Gender Development Cell of the College organized the

 online guest lecture for second year and third year students of all the courses on the topic ‘Careers for Women in Defence and Experience Sharing’ by Resource Person, Major Deepshika Gupta, Ex-Indian Army 102, Engineer Regiment on 8th August, 2021.

* On 11th August, 2021 students attended under the aegis of swachhata pakhwada students attended awareness and orientation on ‘Prevention Of Plastic Pollution And Solid Waste Management’ organised by NSS – Mumbai suburban district – zone1 and R.D. and S.H. National College, Bandra. Mr. Chandrakant Tambe form MCGM addressed the students.
* On 13th August, 2021 students attended online webinar under the scheme of swacchta pakhwada ‘Waste Segregation’. The speaker was Ms. Reena Augustine (sanitary inspector, solid waste department) organised by St. Arnold’s Night Degree College, Mumbai University NSS, Mumbai Suburb and MCGM.
* ‘Crescendo’ College Annual youth festival for the (academic year 2020-21)

 was celebrated on 11th, 12th and 13th August, 2021 in the Seminar Hall.

* PadmashreeDr. S.R. Ranganathan, father of Library Science in India, Birth Anniversary celebrated as a National Librarian’s Day was celebrated on 12th August, 2021.
* On 1st September, 2021 NSS unit organised a talk on ‘Animal Care During Present Time’. The speaker was Ms. Brinda Upadhyay (Founder of NGO named ASHA).

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* Teachers’ day was celebrated in the College library on 4th September, 2021.
* College Mentoring Cell organised a webinar for Degree College students on

 ‘Understanding the Counselling Needs Of Your Near And Dear Ones’ during

 Covid on 7th September, 2021. The students were very responsive and over 50

 students attended the online webinar conducted by Ms.Abhilasha, Associate

 Professor.

* From 7th to 9th September, 2021 volunteers of NSS attended University level activity ‘Series of webinar in First-Aid training’ organised by Nagindas Khandwala College of Commerce, Arts and Management and Fortis Hospital. The series was conducted by Dr. Manjeet Singh Arora (National First Aid Trainer).
* From 13th to 15th September, 2021 NSS volunteers attended online programme on ‘Covid Care Immunity Booster For Students’ organised by Mumbai University NSS Cell in association with the Art of living for Malini Kishor Sanghvi College.
* Career & Placement Cell organized ‘Paradigm 2021’ an intercollegiate corporate fest held on 15th & 16th September, 2021.
* The Women and Gender Development Cell of the College organized workshop on ‘Understanding Masculinity’ on 23rd September, 2021 for Degree College students. The workshop was conducted by Mr. Pravin Thote, NGO representative from MAVA.
* On 26th September, 2021 students attended district level online workshop on ‘Cardiac Arrest Resuscitation’ organised by NSS units of TSEC and MMK in association with I Care Holy Family Hospital.

**ITEM NO.3**:- **To inform the members about University of Mumbai**

**Sanctioned the Additional Divisions for BMS (One) and BAMMC (One) on Fast Track Basis from the Academic Year 2021-2022.**

Principal Dr. Ghorude informed the members about University of Mumbai Sanctioned the Additional Divisions for BMS (One) and BAMMC (One) on Fast Track Basis from the Academic Year 2021-2022.

**ITEM NO.4** :- **To inform the members that College has applied for Additional Two Divisions for BMS, BAF & BFM from the Academic Year 2022-20.**

Principal Dr. Ghorude informed the members that the college has completed the required process for applying for Additional Two Divisions for BMS, BAF & BFM from the Academic Year 2022-2023.

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**ITEM NO.5** :- **To inform the members that College has applied for New Degree Course B.A. (Film, Television and New Media Production) from the Academic Year 2022-2023**.

Principal Dr. Ghorude informed the members the college has completed the required process for applying New Degree Course B.A. (Film, Television and New Media Production) from the Academic Year 2022-2023. Executive Trustee Shri Apurvabhai Patel instructed to prepare detail report about faculty and other resources required to commence the above mentioned new Degree Course.

**ITEM NO.6** :- **To approve the report of IQAC for the Academic Year**

 **2019- 2020 and 2020-2021.**

 IQAC for the Academic Year report 2019- 2020 and 2020- 2021 was presented by Principal Dr. Ghorude. The report covered various activities conducted by IQAC for the progress of the institution which was highly appreciated by the members.

**ITEM NO.7** :- **To inform the members about progress of NAAC SSR**

**Report for third Cycle of NAAC.**

IQAC Coordinatior Dr. Sujata Dhopte informed the members that 04 AQAR are submitted and college is prepared to submit IIQA in the next week. Mrs. Amita Johnson gave detailed report about the process of data base creation for SSR criteria. Management Advisor, Prof. K. Venkaktaramani instructed to expedite the SSR submission. President Shri Ashwinbhai Mehta has directed to maintain committed efforts to sustain NAAC ‘A’ Grade of the institution.

**ITEM NO.8** :- **To consider suggestions from members about further**

**improvement of the College.**

Principal Dr. Madhav Rajwade has suggested to use google drives for database management. Managing Trustee has instructed to focus more on placements of the students to avail them good career opportunities.

**ITEM NO.9** :- **Any other matter with permission of the Chair.**

IQAC coordinator Dr. Sujata Dhopte requested to conduct international symposium on World E- Waste Management Day. It was granted by the Management.

Principal thanked the Management and all the members for their constant support in all the matters.

 The meeting then ended with a vote of thanks to the Chair.

  **Dr. Keshav Ghorude Shri Ashwinbhai Mehta**

 **Principal – Chairperson IQAC President – Management Member –IQAC**