Malini Kishor Sanghvi Junior College of Commerce

SYJC ONLINE ADMISSION 2025-2026

FOR IN-HOUSE STUDENTS ONLY

Students who have passed the FYJC EXAMINATION held in March 2025 are eligible for admission to SYJC Course.

DATES: 01st MAY TO 31st MAY 2025

How to proceed with ONLINE MODE

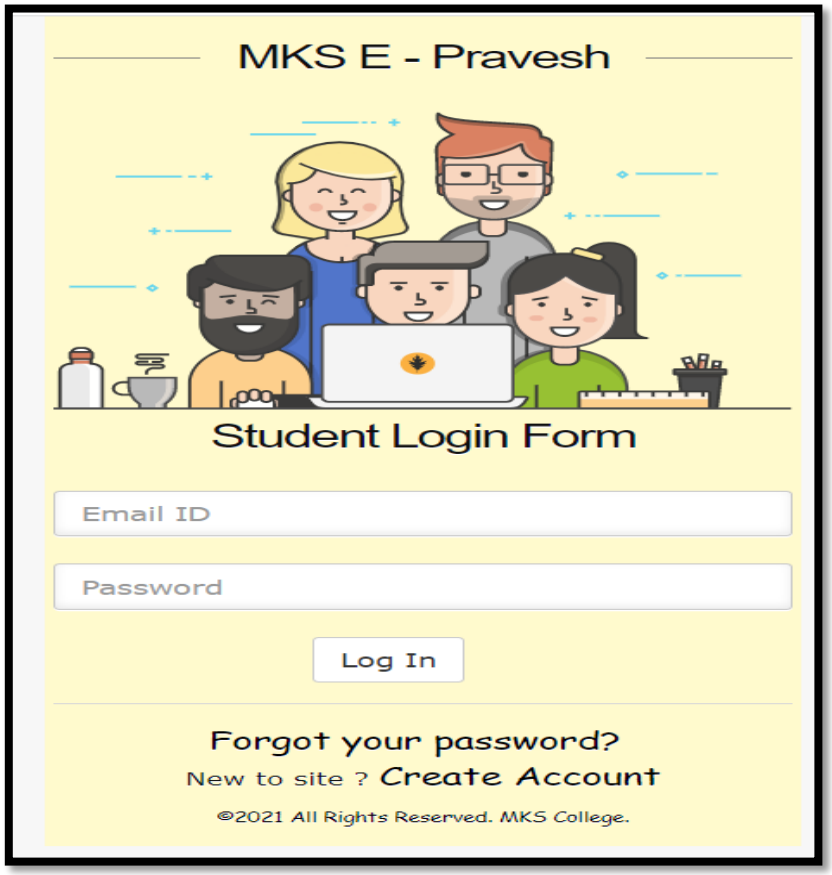
- **Login to our admission portal, https://admission.mkscollege.edu.in**
- **Enter your Login ID (Email ID) and Password which is already registered on the Admission Portal.**
- **In case you do not remember your Password, click on Forgot Password. You will receive your Password on your Email ID.**
- **Click on Add Course: SYJC for Regular Students (NON – IT Students from Division A, B, C, D & F, G & H)**
- **SYJC (Information Technology) is applicable for IT Students of Division E ONLY.**
- **Note – Filling in the wrong application form will lead to cancellation of admission.**
- **Excess fees payments made by non-IT students will not be refunded.**
- **Click on "YES" when you are asked whether you are aStudent of this College or not.**
- **College UDISE NO : 27230500432**
- **You will be asked to pay Rs.100/- Online towards Application Form Fees through PAYMENT GATEWAY**

using debit card/credit card/UPI or any other option available on the Payment Gateway.

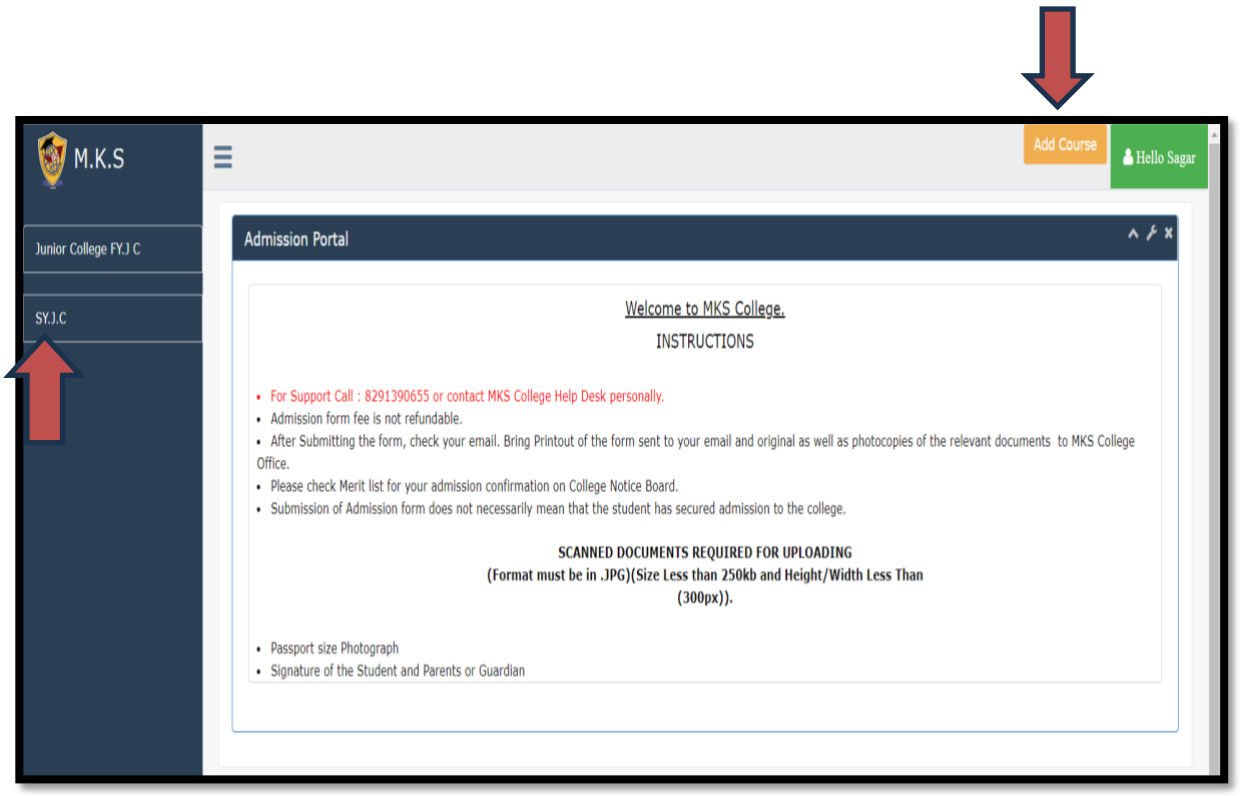
- **PLEASE wait for the form to be generated. Avoid makingmultiple payments for Rs.100/-**
- **Fill in all the required fields including FYJC Passing details,Division, Roll Number, subjects etc.**
- **Check each and every field particularly Surname, Name,Father's name, Mother's name etc.**
- **Select the optional subjects carefully.**
- **CHANGE OF SUBJECT IS PERMITTED ONLY FROM MATHS to Secretarial Practice AND FRENCH/GUJARATI TO HINDI.**
- **CHANGE OF SUBJECT FROM HINDI TO INFORMATION TECHNOLOGY IS NOT ALLOWED. HENCE DO NOT FILL IN THE WRONG APPLICATION FORM.**
- **After filling out the Application Form, click on the "submit" button.**
- **You will be guided to our PAYMENT GATEWAY to pay the Course Fees.**
- **Pay the Course Fees for Rs.24,597/- for SYJC Regular Students and Rs. 32,877/- for SYJC (Information Technology) i.e. IT Students of Division E Only, by Debit Card / Credit Card/ UPI through Payment Gateway.**
- **You will receive the ACKNOWLEDGEMENT RECEIPT for Course Fees payment.**
- **Download and save the Application Form as well as the Acknowledgement Receipt.**
- **Printout of the Application Form and**

Acknowledgement Receipt should be submitted to the College on the reopening day, 16 June 2025.

- **Division-wise schedule of Form Submission and Acknowledgement Receipt will be put up in the Telegram Group.**
- **VERY IMPORTANT: Please log out of the Admission Portal after you have completed the admission process.**



Note: Login with the same email address and password used for FYJC Admission.



CLICK ON ADD COURSE
SELECT SYJC (A, B, C, D, F, G & H)
SELECT SYJC (INFORMATION TECHNOLOGY) – ONLY E DIVISION
FILL UP THE FORM, PAY THE FEES AND TAKE A PRINTOUT OF BOTH APPLICATION FORM AND ACKNOWLEDGEMENT RECEIPT.